



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2016 - 31 DECEMBER 2016**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Procurement of Stop Smoking Service	Julie Murray julie.murray@sefton.gov.uk	4
Sefton Integrated Sexual Health Service	Linda Turner linda.turner@sefton.gov.uk	5
Children and Young People`s Emotional Health and Wellbeing Strategy	Sharon Lomax sharon.lomax@sefton.gov.uk	6
Appointment of Service Providers to Support the Syrian Vulnerable People Resettlement Programme	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837, Andrea Watts andrea.watts@sefton.gov.uk Tel: 0151 934 2030	8
M58 Junction 1 New Slip Roads - Compulsory Purchase Order	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	9
Southport Pier and Seafront Coastal Community Fund Submission	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315, Paula Lowrey paula.lowrey@sefton.gov.uk	11
Bootle Town Centre Investment Framework	Paula Lowrey paula.lowrey@sefton.gov.uk	12
Southport Development Framework	Paula Lowrey paula.lowrey@sefton.gov.uk	13
Flood and Coastal Erosion Risk Management Policies	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959	14
Vision - Sefton 2030	Jan McMahan jan.mcmahan@sefton.gov.uk Tel: 0151 934 4431	15
Parking Enforcement Contract	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295	17
Revenue and Capital Budget Plan 2016/17 - 2019/20	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	18
Revenue and Capital Budget Plan 2016/17 - 2019/20	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	19
Revenue and Capital Budget Plan 2016/17 - 2019/20	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	20
Revenue and Capital Budget Plan 2016/17 - 2019/20	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	21

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Procurement of Stop Smoking Service</b> To seek Cabinet's approval to commence the tender process for the Stop Smoking Service.			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Provider organisations including pharmacies			
Method(s) of Consultation	Reviews with stakeholders; emails with current providers and meetings			
List of Background Documents to be Considered by Decision-maker	Procurement of Stop Smoking Service			
Contact Officer(s) details	Julie Murray julie.murray@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Integrated Sexual Health Service</b> To seek approval to either activate the contract extension clause or decommission the current contract and commence a procurement exercise for the integrated sexual health service - currently provided by Southport and Ormskirk NHS Trust			
Decision Maker	Cabinet			
Decision Expected	1 Dec 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Head of Regulation and Compliance; Head of Commissioning Support and Business Intelligence; Consultation with stakeholders and service users will be part of the review informing the Cabinet paper
Method(s) of Consultation	Meetings and emails
List of Background Documents to be Considered by Decision-maker	Sefton Integrated Sexual Health Service
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Children and Young People`s Emotional Health and Wellbeing Strategy</b></p> <p>The Emotional Health and Wellbeing Strategy for Children and Young People will set out the forward view for improving outcomes in Emotional Health and Wellbeing for Children and Young People in Sefton. The Strategy will be developed in consultation with Key Stakeholders. It will be a working document and will be reviewed regularly in order to monitor achievements and areas for development.</p> <p>The strategy will take into account the outcomes of previous consultations. There will be check points to seek comments on the draft prior to it coming to the Health and Wellbeing Board. This will take the form of the opportunity to give written feedback, time to meet with lead to share views, presentations etc. at boards and forums.</p> <p>The process will be to take to the numerous forums in June, July and August with presentation to Health and Wellbeing Board in September. The draft Strategy will also come to Children`s Services and Safeguarding Overview and Scrutiny Committee in June.</p>
Decision Maker	<p>Cabinet</p> <p>Council</p>
Decision Expected	6 Oct 2016

	17 Nov 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Health and Wellbeing Board, Overview and Scrutiny Committee (Children's Services and Safeguarding) and various other Boards and Fora.			
Method(s) of Consultation	Meetings and presentations			
List of Background Documents to be Considered by Decision-maker	Children and Young People's Emotional Health and Wellbeing Strategy			
Contact Officer(s) details	Sharon Lomax sharon.lomax@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Appointment of Service Providers to Support the Syrian Vulnerable People Resettlement Programme</b> As part of a Liverpool City Region approach, Sefton will resettle Syrian Vulnerable People under the national scheme. It is proposed that the Council appoints a service provider who can supply suitable housing and associated support services and Cabinet will be requested to consider the proposed arrangements for this.			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2016			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			

Wards Affected	All Wards
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Not applicable
Method(s) of Consultation	Not applicable
List of Background Documents to be Considered by Decision-maker	Appointment of service providers to support the Syrian Vulnerable People Resettlement Programme
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837, Andrea Watts andrea.watts@sefton.gov.uk Tel: 0151 934 2030

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>M58 Junction 1 New Slip Roads - Compulsory Purchase Order</b> To seek approval for the serving of a Compulsory Purchase Order to enable the acquisition of the land required to enable the implementation of the new slip roads at M58 Junction 1			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2016 Decision due date for Cabinet changed from 21/07/2016 to 01/09/2016. Reason: Negotiations are ongoing to secure land interests associated with the compulsory purchase order; and advice is being sought from the Head of Regulation and Compliance about obtaining planning approvals.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Molyneux			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Landowners; Highways England			

Method(s) of Consultation	Affected Landowners will receive letters explaining the details of the proposals and desire to acquire land through negotiation. Landowners will also receive specific correspondence and invitations to meetings from the Council's Land Agent
List of Background Documents to be Considered by Decision-maker	M58 Junction 1 New Slip Roads - Compulsary Purchase Order
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Southport Pier and Seafront Coastal Community Fund Submission</b> To seek approval from Cabinet to make a Stage 2 application to the Coastal Community Fund for the Southport Pier and Seafront.			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge; Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Strategic Leadership Board Members and Cabinet Member - Regeneration and Skills			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Southport Pier & Seafront CCF Submission			
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315, Paula Lowrey paula.lowrey@sefton.gov.uk			



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Bootle Town Centre Investment Framework</b> To seek authorisation to publish the final report of the Bootle Town Centre Investment Plan. The Investment Plan is a high level document taking a long term view in respect of the potential opportunities for development and improvements. The plan will be used to guide future developments and attract investment.			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2016 Decision due date for Cabinet changed from 01/09/2016 to 06/10/2016. Reason: To enable additional work to be undertaken in preparation of the report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Councillors, officers, local residents, the owners/agents of land and commercial property, the Strand Shopping Centre and Hugh Baird College, Ward Councillors and local residents.			
Method(s) of Consultation	A 9 week consultation process has been developed and undertaken in accordance with Sefton's Public Engagement and Consultation Panel.			
List of Background Documents to be Considered by Decision-maker	Bootle Town Centre Investment Plan			
Contact Officer(s) details	Paula Lowrey paula.lowrey@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Southport Development Framework</b> To seek authorisation to publish the Southport Development
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	Plan. The Development Plan is a high level document, taking a long term view of potential opportunities for development. The Plan will be used to guide future developments and attract investment.			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2016 Decision due date for Cabinet changed from 01/09/2016 to 06/10/2016. Reason: to enable additional work to be undertaken in preparation of the report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Kew; Meols; Norwood			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Councillors, officers, local residents, Southport BID, agents of land and commercial property and civic groups.			
Method(s) of Consultation	The 9 week consultation period has been developed and delivered in accordance with Sefton's Public Engagement and Consultation Panel.			
List of Background Documents to be Considered by Decision-maker	Southport Development Plan			
Contact Officer(s) details	Paula Lowrey paula.lowrey@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Flood and Coastal Erosion Risk Management Policies</b> To approve a set of policy documents to support Flood and Coastal Erosion Risk Management within Sefton.
Decision Maker	Cabinet  Council
Decision Expected	3 Nov 2016

	17 Nov 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Not at present but consultations will be undertaken with the Cabinet Member – Locality Services; the Head of Corporate Resources; the Head of Regulation and Compliance; officers from various other departments; and other stakeholders as appropriate			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Flood and Coastal Erosion Risk Management policies			
Contact Officer(s) details	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Vision - Sefton 2030</b></p> <p>Sefton Council is leading on developing a new vision for the borough working closely with partners, businesses, private sector organisations, the voluntary, community and faith sector and the community to help us focus on what's important and to be ambitious for the Borough and its communities in the future. The vision will connect thinking and action across the borough.</p> <p>This report will present the findings of engagement activity for Cabinet's consideration.</p>
Decision Maker	<p>Cabinet</p> <p>Council</p>
Decision Expected	<p>1 Sep 2016</p> <p>22 Sep 2016</p>

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Community - Views from the recent engagement activity and previous consultations will be taken into account; Partners; Ward Members; Local Businesses; and Visitors			
Method(s) of Consultation	Developing the Imagine Sefton 2030 Vision will build upon the work and conversations that have taken place during the past few years.			
List of Background Documents to be Considered by Decision-maker	Vision - Sefton 2030			
Contact Officer(s) details	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Parking Enforcement Contract</b> The contract for Parking Enforcement expires on the 31 March 2017 and the tender process for the period 1 April 2017 to 31 March 2022 needs to be commenced.			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be	Not Applicable			

Consulted	
Method(s) of Consultation	Not Applicable
List of Background Documents to be Considered by Decision-maker	Parking Enforcement Contract
Contact Officer(s) details	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Revenue and Capital Budget Plan 2016/17 - 2019/20</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<b>Revenue and Capital Budget Plan 2016/17 - 2019/20</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet  Council			
Decision Expected	6 Oct 2016  17 Nov 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<b>Revenue and Capital Budget Plan 2016/17 - 2019/20</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet Council			
Decision Expected	3 Nov 2016 17 Nov 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Revenue and Capital Budget Plan 2016/17 - 2019/20</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including Government grants, financial pressures and service changes
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Decision Maker	Cabinet			
Decision Expected	1 Dec 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			